INDIANA ELEMENTARY SCHOOL REGISTER

By
R. W. HOLMSTEDT
and
HAROLD E. MOORE

SCHOOL Blackford

CORPORATION Barkley COUNTY Jasper

YEAR 1935-36

GRADES 1 to 8

TEACHER Gladys Maher.

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THE BENTON REVIEW SHOP
Fowler, Indiana

INDIANA ELEMENTARY ATTENDANCE

and

SCHOLARSHIP RECORD

(Approved by the State Board of Education)

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LAWS AND STATE REGULATIONS GOVERNING ATTENDANCE

Section numbers refer to Section in School Laws of Indiana, 1932

Sec. 136. **Reports.** To enable the trustees to make reports which are required of them by this act, the teacher of each school, whether in township, town or city, shall, at the expiration of the term of the school for which such teacher shall have been employed, furnish a complete report to the proper trustee, verified by affidavit, showing the length of the school term, in days; the number of teachers employed, male and female, and their daily compensation; the number of pupils admitted during the term, distinguishing between males and females, and between the ages of six and twenty-one years; the average attendance; books used and branches taught, and the number of pupils engaged in the study of each branch. Until such report shall have been so filed, such trustee shall not pay more than seventy-five per centum of the wages of such teacher for his or her services. (§6971.)

Sec. 911. **School Attendance Record.** 11. An accurate daily record of the attendance of all children between the ages of seven and sixteen years shall be kept by the teacher of every public and other school and such record shall at all times be open to the inspection of attendance and school officials and agents of the industrial board of Indiana, and every such teacher shall fully answer all inquiries lawfully made by such attendance and school officials and such agents of the industrial board of Indiana. (§6458.)

Sec. 905. **Compulsory Attendance Age—Exemption from Attendance Based on Physician's Certificate—Provisions for Children Physically Defective—Juvenile Court.** 5. Unless otherwise provided herein, every child between the ages of seven and sixteen years shall attend public school, or other school taught in the English language which is open to the inspection of local and state attendance and school officers; and such child shall attend such shool each year during the entire time the public schools are in session in the school district in which such child resides. The school superintendent of any attendance district may make or have made an examination of any or all children between the ages of seven and sixteen years and may exclude or excuse from school any child found mentally or physically unfit for school attendance, provided such exclusion or excuse is approved and certified to by a physician in good standing, and providing further that such exclusion or excuse shall be valid for not longer than the school year during which it is issued: Provided, That no pupil or minor shall be compelled to submit to medical examination or treatment under authority of this section whose parent or guardian objects to the same. Such objection shall be made by written and signed statement delivered to the pupil's teacher or to any person who might conduct such examination or treatment in the absence of such objection. Every principal and teacher in every public or other school which is attended by one or more minors between the ages of seven and sixteen years shall furnish, on the request of the superintendent of the attendance district wherein such school is located, a list of names, addresses and ages of all minors attending such school and shall further report immediately to such superintendent the name, address and date of withdrawal of every such minor under sixteen years of age withdrawing from such school and shall also immediately report to such superintendent the name and address of every such pupil absent from school without lawful excuse.

Provided, If a child, otherwise subject to the provisions of this act, shall by reason of deafness or partial deafness, or of blindness, or partial blindness, be unable to secure in the school named a proper education by use of the sense of hearing, or of the sense of sight, the parent, guardian, or other person having the control or charge of such children shall cause them between seven and eighteen years of age to attend the Indiana state school for the deaf, or the Indiana state school for the blind, during the full scholastic terms of said schools, unless discharged therefrom by the board of trustees of either of said schools; and the employment under the provisions of this act of any of said children between the ages of seven and eighteen years during the school terms of said schools respectively is hereby prohibited unless a certificate of discharge issued by the superintendent of either of said schools be presented as herein provided. Provided, That no such child shall be employed contrary to the provisions of the law concerning the employment of minors in industry. Application for admission of such children to schools, respectively, shall be made out in the usual form and passed upon by the board of trustees of said respective schools, and no child shall be permitted to enter either of said schools until the application shall have been accepted by the proper board of trustees, and upon the rejection of any child's application by either of said boards neither such child nor its parent, guardian, or other person having control or charge of it, shall thereafter, in respect of such child, be subject to the provisions of this act, until such child's application shall be accepted: Provided, further, That the judge of the court having juvenile jurisdiction may suspend the provisions of this act in cases of juvenile delinquents and incorrigibles whenever, in his judgment, the welfare of any child warrants such action. (§6452.)

Sec. 906. **Employment Certificates—Age Limit.** 6. Any child over fourteen and under sixteen years of age who has completed the work of the first eight grades of the public school or its equivalent may be permitted to withdraw from school upon the issuing to such child of a lawful employment certificate. Any child so permitted to withdraw from school shall return to school within five days after the termination of the employment for which such employment certificate was issued. No child, holding a lawful employment certificate at the time this act goes into effect, shall be required to reenter school because of any increase in educational or age standards for the issuance of employment certificates contained in this section. (§6453.)

Sec. 907. **Attendance in Part-Time and Full-Time Schools.** 7. Any child attending public school who has not completed the sixth grade by the age of fourteen years may be required to attend a part-time school for full-time work or to attend a special full-time school which any school corporation is hereby authorized to organize. (§6454.)

Sec. 908. **Parent and Guardian Responsible.** 8. Every parent and guardian of any minor child or ward shall be held legally responsible for any violation of this act by such child or ward, unless such parent or guardian is not a party to such violation. . . . (§6455.)

Sec. 909. **Confirmed Truant.** 9. Any child subject to the provisions of this act who habitually absents itself from school may on petition or recommendation of the attendance officer and school superintendent of its school district, be tried by the judge of any Juvenile, Circuit, or Superior Court, and may be declared by such court, a confirmed truant and may be sentenced by the judge, if a boy, to the Indiana boys' school, or if a girl, to the Indiana girls' school, or to such other custodial institution within the state as the judge may designate, or to the care of a probation officer. (§6456.)

Sec. 912. **Temporary Aid for Poor Children.** 12. If any parent, guardian or other person having control or charge of any child subject to the provisions of this act,

does not have sufficient means to furnish such child with books, school supplies, and clothing necessary to the attendance upon school, then the school corporation wherein such child resides shall furnish temporary aid for such purpose, which aid shall be allowed and repaid to such school corporation by the township overseer of the poor in the manner provided by law for the relief of the poor, upon presentation of an itemized statement of such temporary aid. (§6459.)

Sec. 918. **Employment of Minors—Age Limit.** 18. No minor under the age of fourteen years shall be employed or permitted to work in any gainful occupation other than farm labor or domestic service, or as a caddie to any person or persons who are engaged in playing the game of golf. It shall be unlawful for any person, firm or corporation to employ or permit any minor to work in any occupation or service whatsoever during any of the hours when the common schools of the school corporation in which such minor resides are in session, contrary to the provisions of section 6 of this act. (As amended, Acts 1929, p. 246.) (§6465.)

19. It shall be unlawful for any person, firm or corporation to hire or employ or permit any minor between the ages of fourteen and eighteen years to work in any gainful occupation until such person, firm or corporation shall have secured and placed on file in the office of such person, firm or corporation a certificate issued by the issuing officer, as hereinafter defined, of the school corporation in which said minor resides. Upon the request of any employer who desires to employ a minor who represents his or her age to be between eighteen and twenty-one years, it shall be the duty of the issuing officer to issue a certificate to such minor. Upon the request of any parent or guardian, the issuing officer shall have authority to issue permits for temporary absences for causes other than employment. . . No certificate shall be required for any minor between the ages of fourteen and sixteen years to perform farm labor or domestic service or to perform the duties or to work or act as a caddie to any person or persons who are engaged in playing the game of golf, during the hours when schools of the school corporation in which such minors reside are not in session. The issuing officer of such school corporation or the person authorized by him in writing so to act shall issue such certificate only to a minor whose employment is necessary and not prohibited by law, and only upon receipt of the following four documents herein referred to as proof of age, proof of physical fitness, proof of schooling, and proof of prospective employment. . . .

DISTRIBUTION OF FUNDS

Chapter 96, Acts of Indiana General Assembly, 1933

Distribution of Funds—Amount—Number of Instructors—Certificate of.

Sec. 2. For every legally licensed instructor who is employed and engaged in the work of instruction in the grades from one to twelve inclusive, the employing school corporation shall be paid an amount not to exceed six hundred dollars. . . .

Sec. 3. The number of instructors employed and engaged for which any public school corporation shall receive state support as provided in this act for the first eight grades shall not exceed one instructor for each thirty-five pupils in average daily attendance in any one school corporation and for grades nine to twelve, inclusive, shall not exceed one instructor for each twenty-five pupils in average daily attendance in any one corporation, except in case of an emergency, which emergency shall be determined and declared by the board of department of education. . . . The method of determining the average daily attendance shall be prescribed by the board of department of education and shall be uniform throughout the state. Where a child is transferred from the school corporation in which such child resides to another school corporation, the school authorities of the school corporation to which such child is transferred shall deduct from the transfer tuition which the corporation from which such child is transferred is required to pay, as provided by law, an amount equal to the per capita pupil allowance received from the state, and the amount so remaining shall be paid as transfer tuition for each pupil so transferred. (See rules and regulations of the State Board of Education under directions for making Report of Aggregate Attendance for October 31 and March 31.)

Chapter 238, Acts of Indiana General Assembly, 1933.

The state superintendent of public instruction shall, on the days fixed by law, for his apportionment of said revenue in each year, apportion the whole of said sum to the several counties of the state according to the average daily attendance of children in grades one to twelve in the schools of such county. It shall be the duty of the state board of education to issue such rules and regulations as may be necessary to define and provide for the computation of the average daily attendance of children in grades one to twelve in the several schools of this state, and each teacher shall keep the necessary prescribed records. The records showing the average daily attendance of children in grades one to twelve in the schools which are located in any school city or school town shall be submitted to the superintendent of schools of such school city or school town and a consolidated summary shall be transmitted by such city or town shool superintendent to the county superintendent of that county; and the records showing the average daily attendance of children in grades one to twelve in the schools which are located in any school township shall be submitted by the trustee of each township to the county superintendent of schools. The county superintendent of schools shall transmit a consolidated summary of the reports of all the school corporations in that county to the state superintendent of public instruction. The reports shall be submitted in such form as the state board of education may prescribe and so as to show the average daily attendance of the schools located in each county and in the several school corporations thereof. (See rules and regulations of the State Board of Education under directions for making Teacher's Report of Aggregate Attendance of Pupils to be made at the end of the school year.)

INSTRUCTIONS FOR KEEPING THE SCHOOL REGISTER

The register is the basic record for all attendance and scholarship reports. This record is required by law in Indiana and should be accurate and complete. The required reports should be made promptly and with care. Records and reports that are inaccurate and incomplete are of little value. The attendance record should be made daily. Make all entries in ink. Follow directions carefully. Sample pages 8-9 will help you to follow directions.

I. ENROLLING THE PUPIL. The following information should be secured and entered in the register on the day that a pupil enrolls in school. (1) Full name of the pupil; (2) source of the pupil (see directions below for coding source); (3) grade in which the pupil is placed; (4) date of birth; (5) name of parent or guardian; (6) address of parent or guardian; (7) name of the corporation of which the pupil is resident; (8) date enrolled; (9) if the pupil does not reside in the local school corporation but is transferred from another corporation the number preceding his name should be encircled.

The date on which the pupil is enrolled should be marked with [E]. If the pupil enrolls after the first day of school a line should be drawn through the days of the attendance period during which he is not enrolled. In entering the names on the roll the pupils should be grouped by grades if there is more than one grade in the room. Boys and girls may be grouped separately also.

All pupils should be continued on the roll until the end of the school year or until they have been legally withdrawn or transferred. All pupils between 7 and 16 years of age belonging to the school should be enrolled unless legally exempted.

II. SOURCE. This column shows the source from which the pupil is received. If this school is the first school in Indiana attended by the pupil he is an original entry and should be coded [O] in the source column. If a pupil has been enrolled in another school in the corporation or another room in this school during this school year and has been transferred to this room, the source should be coded [IT] (internal transfer). If the pupil has been enrolled in a school in another school corporation in Indiana during the school year, the source should be coded [ET] (external transfer). Pupils received from another state should be recorded as original entries and the source should be coded [Ox].

III. RECORDING ATTENDANCE. The attendance record provides space for either a four or six weeks' attendance period. If the attendance period is four weeks in length, the record for the last two weeks should be left blank. Attendance for only **one** attendance period should be recorded on each page. There are sufficient pages in the register for ten attendance periods. The beginning and end of the attendance period should be recorded by month, day, and year. The date of each day in the period should be written in blank spaces under the days of the weeks. The number of days school is in session should include only days that the school is actually open. Holidays and other days during the period when the school is closed should not be counted. These days should be marked off the register by writing the reason for closing the school in the space under the day and drawing a line through the remainder of the space. (See model for Labor Day and State Teacher's Association.) Pupils should be counted in attendance only on days when school is actually in session. The practice of counting all pupils present on holidays and other days when school is closed is not desirable. If a pupil is in attendance during the school day and is not tardy the space for the day following his name will be blank.

IV. RECORDING ABSENCE. If a pupil is absent from the forenoon session only, the record for that day should be marked [\], with the cause indicated. (See code for cause of absence below.) If the pupil is absent from the afternoon session only, the record for that day should be marked [/] with the cause of absence indicated. If the pupil is absent all day, the record should be marked [X] with the cause of absence indicated. Causes for absence should be coded as follows: 1 = illness; 2 = excused for other reasons such as inclement weather, bad roads, death in the family, etc.; 3 = temporary permit issued by superintendent; 4 = truancy; 5 = parental neglect. Example: a record marked [X] indicates that the pupil was absent all day on account of illness; a record marked [4\] indicates that the pupil was truant in the forenoon; etc.

V. RECORDING TARDIES. Pupils tardy in the morning should be marked [·]. Pupils tardy in the afternoon should be marked [·]. Pupils arriving late because of delayed transportation should not be marked tardy.

VI. WITHDRAWALS. If a pupil has permanently withdrawn from school the record should be marked [L] under the day the pupil withdraws. If a pupil withdraws temporarily under a work permit, or is exempted from attendance for some other reason by the superintendent of schools, the record should be marked [Wt] under the day the pupil withdraws.

If the pupil transfers to another school in this school corporation or to another room in this school, the record should be marked [Ti] under the day pupil withdraws. If the pupil transfers to another school corporation in Indiana the record should be marked [Te] under the day the pupil withdraws. If the pupil moves out of the state the record should be marked [Tx] under the day the pupil withdraws. A line should be drawn through the days of the attendance period following the day of withdrawal. If a pupil who was temporarily withdrawn reenters school the record should be marked [R] under the day the pupil reenters.

The destination of all permanent withdrawals and transfers should be recorded in the column marked "Withdrawals" on page 31. The super-

intendent or the attendance officer should be notified immediately of all withdrawals and transfers.

VII. SUMMARY OF ATTENDANCE. At the end of the attendance period the total days enrolled, days attended, days absence and times tardy should be entered on the record for each pupil and the columns totaled at the bottom of the page. A pupil should remain on the roll until legally withdrawn from the school or room. Temporary withdrawals should be limited to work permits or other valid exemptions and only on notice from the superintendent of schools or the attendance officer. The practice of marking a pupil temporarily withdrawn after a short period of excused absence is not desirable. All pupils of compulsory school age belonging to the school should be enrolled. The pupil should be counted as attending only when the school is actually in session. If the pupil is absent half of a school day, the day should be counted as one-half day attended. The number of days attended plus the number of days absence should equal the number of days enrolled. If it is desired to keep the record of boys and girls separate the totals for each may be written in at the bottom of the attendance record under the appropriate columns.

At the end of each semester a Final Summary of Attendance should be entered. The totals for this record is the sum of the totals of the attendance periods for all pupils enrolled during the semester. This is an important record for it is the pupils' attendance record for the year. All entries and computations on the attendance record should be accurate and complete.

VIII. SUMMARY OF SCHOLARSHIP. A mark in each subject carried by the pupil may be recorded for the attendance period. These marks should be the same as reported to parents. The following marking system is recommended: A = Superior work, B = Above average work, C = Average work, D = Below average work but passing, F = Failure. Blank spaces are left in the scholarship record in which to enter the names of the various subjects carried by the pupils. Recording of marks for each attendance period is optional and may be omitted if other provisions are made for keeping a record of scholarship. At the end of each semester, a final mark in each subject should be recorded. At the end of the first semester one of the blanks for "Summary of Attendance and Scholarship" may be used. For the second semester the "Final Summary of Attendance and Scholarship," page 30, should be used.

IX. SUMMARY OF CODE SYMBOLS. For the convenience of the teacher all of the code symbols recommended in the preceding directions are summarized:

① (encircled number) = non-resident pupil.

SOURCE

O = original entry.

IT = received by transfer from within the corporation.

ET = received by transfer from another school corporation in Indiana.

Ox = received by transfer from another state (recorded as an original entry).

E = date enrolled. Should be placed after the pupil's name under the day enrolled and line drawn through the preceding days of the attendance period.

ATTENDANCE

☐ = (blank square)—full day's attendance and not tardy.

⧄ = absent for the forenoon session.

⧅ = absent for the afternoon session.

☒ = absent all day.

☒ = absent for illness.

☒ = excused absence other than illness.

☒ = absent on temporary permit issued by the superintendent.

☒ = truant.

☒ = absent because of parental neglect.

☐ = tardy in the morning.

☐ = tardy in the afternoon.

WITHDRAWALS

L = permanent withdrawal.

Wt = temporary withdrawal.

Ti = transferred to another school or room in the corporation.

Te = transferred to another school corporation in Indiana.

T_x = transferred out of state.

R = reentry after temporary withdrawals.

The above symbols should be placed after the pupil's name under the date of withdrawal and a line drawn through the remaining days of the attendance period. The destination of withdrawals should be recorded on page 31.

SCHOLARSHIP

A = superior work.

B = good work—above average.

C = average work.

D = below average work but passing.

F = failure.

INSTRUCTIONS FOR MAKING REPORTS

Blanks for the following reports are provided in the register. The data for these reports should be taken directly from the register records. The reports should be made promptly and accurately. Page numbers refer to pages in register.

I. INITIAL REPORT ON ENROLLMENT (p. 37) This report should be made to the superintendent at the end of the second week of school. It provides the superintendent and attendance officer with the data to check attendance and enrollment of the pupils of school age residing in the school corporation. It is also the basis of reports on enrollment to the State Department of Public Instruction.

II. PERODIC REPORTS OF ATTENDANCE. (p. 39) This report is made to the superintendent or principal at the end of each attendance period. Nine copies of this form are provided in duplicate. The duplicate copy of each report should remain in the Register. The data for these

reports are taken directly from the register and should check with the enrollment record and with the totals recorded at the bottom of the register page. The names of pupils who entered or withdrew during the period should be recorded on the reverse side of the record. The names of pupils illegally absent with the cause of absence should also be recorded on the reverse side of the record. **Average daily attendance** is found by dividing Total Days Attended by Number of Days of School. **Per Cent of Attendance** is found by dividing Total Days Attended by Total Days Enrolled.

III. FINAL REPORT ON ATTENDANCE. (p. 57) This report is the summary of attendance for the school year. The totals for Days Enrolled, Days Attended, Days Absence, and Times Tardy are secured by summing the totals for all of the attendance periods. These totals should equal the sum of the totals of the Final Summary of Attendance for each of the semesters. The form for this report is also provided in duplicate on page 59. The duplicate copy should be retained in the Register.

Number of Pupils Enrolled should include all pupils on the roll at any time during the school year. The number of pupils received from each source should be carefully counted. The sum of the sources should equal total enrollment. Withdrawals and transfers out should be counted and classified by types. Total enrollment less total withdrawals and transfers out should equal the number of pupils on the roll at the end of the year.

Average Daily Attendance is found by dividing the Total Days Attended for the year by the Number of Days School was in Session for the year. Only days that school actually was open and in session should be counted.

Per Cent of Attendance is found by dividing Total Days Attended for the year by Total Days Enrolled for the year. All computations should be checked. The **Enrollment by Grades** is required by the State Department of Public Instruction. All pupils enrolled in any grade during the year should be counted.

IV. REPORT OF THE AGGREGATE ATTENDANCE. (p. 61) This report is to be made October 31 and March 31 of each year. It is the basis for determing the apportionment of state school funds and should be made with care. Follow the rules explicitly. A duplicate copy of these forms is provided on page 63. The duplicate copies of these reports should be left in the register.

Rules adopted by the State Board of Education for reporting the attendance of pupils enrolled in grades 1-12 in the public schools of Indiana for the purpose of determining the number of elementary and high school units for which a corporation shall receive tuition support, according to Chapter 96 of the Acts of the 1933 General Assembly. ($600 law).

1. The period for determining the average daily attendance for the first half of the school year shall be the days when school is in actual operation from the beginning of the school year to October 31 inclusive.

2. The aggregate attendance of all pupils enrolled in the public schools of a corporation in grades 1-8 inclusive and the aggregate attendance of pupils enrolled in the public schools of a corporation in grades 9-12 inclusive for the above period should be reported.

3. The attendance during any part of a school day should be counted as a full day's attendance for this report.

4. The average daily attendance should be determined by dividing the aggregate attendance for the above period by the number of days school was in operation during that period. 50/100 or more in the quotient should be considered an additional pupil. No attendance should be included on days when regular classes were not conducted, such as holidays, teachers' institute days; county or state fair days, etc.

5. The attendance of pupils enrolled in classes below the first grade, such as Kindergarten and in classes above the 12 grade, such as Post Graduate, should not be included.

6. Attendance reports for city or town school corporations should be sent to the State Department by the respective City or Town Superintendent. Attendance reports for townships or for other schools corporations under his supervision should be sent to the State Department by the County Superintendent.

V. FINAL REPORT OF AGGREGATE ATTENDANCE OF PUPILS. (p. 65) This report (Form 7) is required by the State Department of Public Instruction at the end of the school year. It is the basis for apportioning school funds. The directions for making this report are given below in the rules adopted by the State Board of Education March 10, 1933. These rules should be followed explicitly.

A duplicate copy of this form (Form 7) is provided on page 67. This duplicate should be filled out in full and retained in the register.

"RULES ADOPTED BY THE STATE BOARD OF EDUCATION"

"The following rules and regulations for ascertaining and reporting the aggregate and the average daily attendance as a basis for the apportionment of school funds to be distributed under the provisions of Chapter 238 of the Acts of the 1933 Session of the General Assembly were adopted by the State Board of Education at its regular meeting March 10, 1933.

"Care should be exercised to avoid confusing these rules and regulations with those which have been adopted in the past for carrying out the Compulsory Education and Attendance Act, or with any further rules and regulations which may be adopted for carrying out the provisions of other acts passed by the 1933 Session of the General Assembly.

"1. The attendance of only those pupils who are enrolled in grades one to twelve, inclusive, should be reported. Pupils in classes below the first grade, such as kindergarten, and in classes above the twelfth, such as post-graduate, should not be included. This gives a uniform basis for all schools.

"2. The actual attendance of each pupil should be reported to and filed by the respective superintendent at the close of each school yar.

"3. The actual aggregate attendance of only those pupils residing in the reporting school corporation limits should be reported as the basis of that corporation's apportionment. The attendance of transferred pupils should be reported to, and included in the report submitted by the corporation in which they legally reside or from which they have been transferred.

"4. In calculating the actual attendance of a pupil, the pupil must be present on the day the record of attendance is taken. (Do not count perfect attendance on days when school is not actually in operation, such as holidays, teachers' institute days, county or state fair days, etc. Days when school was not in operation should be omitted in determining the average daily attendance.) For this report, **attendance during any part of a school day should be reported as a full day.**

"5. The actual aggregate attendance of pupils residing within the corporate limits of a respective school corporation and attending school in grades one to twelve, inclusive, in a private, parochial, or other school taught in the English language which is open to the inspection of local and state attendance and school officers (according to Section 5 of the Compulsory Attendance Act) should be reported to the Superintendent of the **public schools** of that corporation. The attendance of pupils residing ouside the corporate limits in which such private, parochial, or other school is located should be reported to the superintendent of the **public school corporation** in which those pupils have their legal residence.

"6. The attendance of these private, parochial, or other school pupils should be included in the report of the superintendent of the public schools of the corporation where such pupils reside.

"7. The reports of such private, parochial, or other schools to the respective public school superintendent should be made on the same type of report form as used by the public schools.

"8. A summarized report of the attendance in all school corporations in his county should be filed by the county superintendent in the office of the state superintendent on or before the **first Monday in the month of July** immediately following the school year for which such report is made. This report will form the basis of the apportionment of the school funds to be distributed in the following December and June.

"9. An exact copy of the summarized report of the attendance in all school corporations in his county should be filed by the county superintendent in the office of the county auditor and another copy should be filed and kept as a permanent record in the office of the county superintendent.

"10. A correct record of the total attendance of each pupil whose attendance is included in the summarized report, i. e., a copy or the original of each teacher's or attendance clerk's report, should be kept on file and open for inspection in the office of the county superintendent for at least five years after such report has been filed."

VI. TERM END REPORT.

(pp. 69, 71) This report gives the attendance and scholarship of each pupil for the semester and should be made to the principal or the superintendent. It is a duplicate of the Final Summary of Attendance and Scholarship. Pupils who withdraw before the end of the semester and who do not receive final marks should be marked withdrawn, in the space for marks. All pupils who fail or are conditionally promoted should be indicated on the report and the cause of failure or conditional promotion stated. Two forms of this report are provided. The first report should be for the first half of the school year and the second report should be for the second half of the school year.

Attendance and
Scholarship Record

Attendance from Sept 5 to Oct. 13 1933.

	LAST FIRST MIDDLE	SOURCE	GRADE	M 4	T 5	W 6	Th 7	F 8	M 11	T 12	W 13	Th 14	F 15	M 18	T 19	W 20	Th 21	F 22	M 25	T 26	W 27	Th 28	F 29	M 2	T 3	W 4	Th 5	F 6	M 9	T 10	W 11	Th 12
1	Adams, Harry David	O	3		E					•				•													1 X	1 X				
2	Coy, John Allen	O	3		E																											
3	Dodd, Thomas	O	3		E																											
4	Long, James Perry	O	3		—	—	—	—	E																							
5																																
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8																																
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10																																
11	Allyn, Clara Jane	O	3		E														1 X	WT	—	—	—	—	—	—	—	—	R			
12	Johnson, Mildred	IT	3		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	E					•	•		
13	Strong, Alma Marie	O	3		E																											
14	Young, Mary Louise	O	3		E																		Tx	—	—	—	—	—	—	—	—	
15																																
16																																
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20																																
21	Boyd, Donald	ET	4		—	—	—	—	—	—	—	—	—	E																		
22	Clark, Allen Wilson	O	4		E								X																			
23	Engel, Paul Anson	O	4		E								X																			
24	Main, Joseph Paul	O	4		E																											
25	Strong, William James	O	4		E									2 X	3 X	4 X	5 X	6 X														
26																																
27																																
28																																
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30																																
31	Andrews, Bertha Marie	Ox	4		—	—	—	—	—	—	—	—	—	—	—	—	—	—	E													
32	Dodd, Ellen	O	4		E																											
33	Harmon, Carol	O	4		E																											
34	Todd, Helen Louise	O	4		E													Ti	—	—	—	—	—	—	—	—	—	—	—	—	—	—
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49																																
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Labor Day

Tota

Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & Writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art				
1	27	25	2	2																								
2	27	27	0	0																								
3	27	27	0	0																								
4	23	23	0	0																								
5																												
6																												
7																												
8																												
9																												
10																												
11	18	17	1	0																								
12	8	8	0	2																								
13	27	27	0	0																								
14	19	19	0	1																								
15																												
16																												
17																												
18																												
19																												
20																												
21	18	18	0	0																								
22	27	26	1	0																								
23	27	26	1	0																								
24	27	27	0	0																								
25	27	22	5	0																								
26																												
27																												
28																												
29																												
30																												
31	13	13	0	0																								
32	27	27	0	0																								
33	27	27	0	0																								
34	14	14	0	0																								
35																												
36																												
37																												
38																												
39																												
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45																												
46																												
47																												
48																												
49																												
50																												
	383	373	10	5																								

Attendance and
Scholarship Record

Attendance from ~~Sept 6, '35~~ to Oct 18, 35

	LAST	FIRST	MIDDLE	SOURCE	GRADE	M 9	T 10	W 11	Th 12	F 13	M 16	T 17	W 18	Th 19	F 20	M 23	T 24	W 25	Th 26	F 27	M 30	T 1	W 2	Th 3	F 4	M 7	T 8	W 9	Th 10	F 11	M 14	T 15	W 16	Th 17	F
1	Bradley	Dorthy	Jean		1																													
2	Ketchum	Emzie			1																													
3	Ketchum	Levila			1																													
4	Lierch	Max			1																													
5	Britt	Bobby			2																													
6	Streitmatter	Keith			2																													
7	Johnson	Eugene			3																													
8	Bradley	Oscar			3																													
9	Bradley	Luther			4																													
10	Pierson	Emma Mae			4																													
11	Bradley	Verlie			4																													
12	Schultz	Charlene			4																													
13	Yeomans	Grant Ray			4																													
14	Bradley	Lonnie			5																													
15	Ritter	Ruth			5																													
16	Lierch	Victor			5																													
17	Bradley	Harold			5																													
18	Yeomans	Reba			6																													
19	Ramey	Billy			6																													
20	Johnson	Donald			6																													
21	Schultz	Wilbur			6		X		X					XX							X							X						
22	Ritter	Louise			6																													
23	Evers	Marjorie			6																													
24	McClerry	Orval			6																													
25	Bradley	Henry			6		X		XX																									
26	Yeomans	William			7									X									X			X								
27	Bradley	Zola			7				XX														XX											
28	Bradley	Gladys			7																													
29	Torbet	Lola Mae			7																													
30	Britt	Doris			7																													
31	Evers	Mabel			7																													
32	Hayes	Margaret			8																													
33	Grdham	Ruby			8																													
34	McCleary	Lois			8																													
35	Whiten	Bradley			8											E						XX												
36	Maxine	Kerns			6																													
37	Damon	Kerns			4																													
38	Frank	Hurley			8																													
39	Dana	Hurley			6																													
40	Ruth	Hurley			4																													
41																																		
42																																		
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46																																		
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Total

Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & Writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art	Phonics	Seatwork
1	30	30				B		C						C											D	D
2	30	30				B		C						C											D	D
3	30	30				B		C						D											D	D
4	30	30				C		C						D											D	C
5	30	30			D	C		D	C					B											D	C
6	30	30			D	C		D	A					C											D	C
7	30	30			C	C		D	B					B										C	C	
8	30	30			C	C		D	C					B										C	C	
9	30	30			C	D		C	F			D		F		D								C		
0	30	30			C	B		C	B			C		D		D								C		
1	30	30			C	B		C	A			C		D		D								C		
2	30	30			B	B		C	B			C		B		D								C		
3	30	30			B	B		C	A			C		D		D								B		
4	30	30			D	D		C	B		F	D		F		C								C		
5	30	30			C	B		B	A		F	B		B		C								B		
6	30	30			C	B		C	B		D	B		B		C								B		
7	30	30			D	C		C	C		F	D		C		C								C		
8	30	30			B	C		C	C		F	C		C		C								C		
9	30	30			B	A		B	A+		A	A		B		B								B		
20	30	30			B	B		C	A		C	C		C		C								C		
21	30	24	6		B	B		C	B		B	C		C		C								C		
22	30	30			B	C		B	B		D	C		C		C								B+		
23	30	30			B	C		B	A		C	C		C		C								C		
24	30	30			B	A		C	B		A	A		B		B								C		
25	30	27	3		D	D		C	C		D	F		F		F								C		
26	30	27	3		D	C		C	C		C	C		C		C								C+		
27	30	26	4		B	C		B	A		C	C		B		C								C+		
28	30	30			C	B		B	A		C	C		B		C								B		
29	30	30			C	B		A	A		C	C		A		C								C+		
30	30	30			C	A		B	B		C	B		C		C								C+		
31	30	30			C	C		A	A		C	C		B		C								B-		
32	30	30			C	B		A	A		C			C+	C									A-		
33	30	30			C	B		A	A		C			B	C									A-		
34	30	30			C	B		A	A		C			C	D									B+		
35	28	18	2		C	C		A	A		B			C	D									C		
36																										
37																										
38																										
39																										
40																										
1																										
2																										
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7																										
8																										
9																										
0																										
	1040	1022	18	0																						

Attendance from Dec 2, '35 to Jan 3, '36

M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th
2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31	1	2	3				

Christmas Vacation.

Total

Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & Writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art	Phonics	Seatwork
1	20	18	2			B		C						C									A		C	C
2	20	19	1			B		B						C									C+		C	C
3	20	19	1			C		B	C					C									C		C	C
4	20	20				D		C	C					D									C+		D	D
5	20	20			F	D		C	C					C									B		C	C
6	20	20			F	C		C	A					C									C+		C	
7	20	20			D	D		C	C					C									B+	D		
8	20	17	3		B	B		C	C					C									A	D		
9	20	20			C-	D		C	D			D		F		F							B	D		
10	20	20			C	B		C	A+			D		D		C							A	C		
11	20	19	1		C	C		C	A			C		F		D							B	D		
12	20	20			C	B		C	A			C		C		C							B	C		
13	20	19	1		C	C		C	C			C		D+		C							A	C		
14	20	19	1		D	C		C	C		D	D		F		D							B	D		
15	20	20			B	B		B	A		C	C		A		C-							B	B		
16	20	20			B	C		C	B		D	C		B		D							B	C		
17	20	20			D	C		C	F		D	D		D		D							C+	C		
18	20	20			B	D		C	C		D	C		D		D							B	C		
19	20	20			A	A		B	B		A	A		B+		B							B+	B		
20	20	20			B	B		C	C		C	C		D		C							B	C		
21	20	19	1		B	B		C	C		C	C		C		C							A	C		
22	20	20			A	C-		B	B		C-	C		D		D							A	C		
23	20	20			A	C		A	A		C	C		C		C							B	B		
24	20	17	3		B	A		C	B		A	A		B		C							A	C		
25	20	19	1		D	D		C	C		F	D		D		D							B	C		
26	20	20			B	D		C	C		C	D		B		C							B	C		
27	20	20			B	B		B	A		C	C		B		C							B	C		
28	20	20			B	B		B	A		B	C		B		C							B+	B		
29	20	20			B	C		A	A		C	C		A		C							A	B		
30	20	20			C	B		B	A		B	C		B		C							B+	C		
31	20	20			B	B		B	A+		C	C		B		C							B	B		
32	20	20			C	B		A	B		C			B	C-								A	A		
33	20	14	6		B	B		A	A		B			B	C-								A	A		
34	20	20			B	C		A	C+		C			B	C-								B+	A		
35	20	18	2		C	C		A	B		B			D	C-								C+	C		
36																										
37																										
38																										
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46																										
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48																										
49																										
50																										
	700	671	23																							

Attendance from Jan 6, '36 to Feb 14, 36

M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th
6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7	10	11	12	13

Blizzard

No school, Blizzard

No school

(16)

Total

Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & Writt. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art	Promises	Seatwork
1	27	20	7			C		D						C										C	C	
2	27	21	6			B		B						C										B	C	
3	27	20	7			C		D						C										C	C	
4	27	23	4			D		C						D										D	D	
5	27	27	0		F	D		C	C-					C-										D	C	
6	27	26	1		D	C		C	A					C										C		
7	27	22	5		D	C-		C	C					C+												
8	27	24	3		C	A		C	B					B										C		
9	27	27	0		D	D		C	F			F		D		D								C		
10	27	27	0		B	B		C	A-			D		D		D								C		
11	27	27	0		C	C		C	B			C		D		D								C		
12	27	25	2		C+	B		B	A			D		B		D								C		
13	27	17	10		C+	C		B	B+			D		C		D								B		
14	27	25	2		D	D		C	A		F	D		F		F								C		
15	27	27	0		B	B		B	A		D	C		B		C								C		
16	27	27	0		D	D		C	B		D	D		C		D								C		
17	27	27	0		D	D		C	B		D	D		F		D								C		
18	27	16	11	15m.	D	C		B	C-		D	F		D		D								C		
19	27	27	0		B	A		B	A		A	B		C+		B								B		
20	27	23¼	3¾		C+	C		B	B		D	C		D		D								B		
21	27	19¼	7¾		B	C-		C	D		D	B		A		C								B		
22	27	27	0		B	C		B	C		D	B		C		D								B		
23	27	25	2		C	B-		A	A		D	C+		C		C								B		
24	27	20	7		C+	A		B	A		A	B		B		B								C		
25	27	25	2		C	D		B	A		C	F		C		D								C		
26	27	18	9		C	C		A	F		C	C		B		C								A		
27	27	27	0		B	B		A	A		C	C		B		B								B		
28	27	27	0		B	B		A	A		B	C-		B		B								A		
29	27	27	0		B	B+		A	A		C	C		A		C								A		
30	27	27	0		C	B		A	A		B	C		B		B								B		
31	27	25	2		B	B		A	A		C	C		B+		C								B		
32	27	27	0		C	C+		A	A		C	B		B		D								A		
33	27	16	11		C	C		A	C		D			B		D								A		
34	27	27	0		B	C+		A	C+		C			C+		D								A		
35	27	20¾	6¼		C	B		A	B		B			D		D								C		
36																										
37																										
38																										
39																										
40																										
41																										
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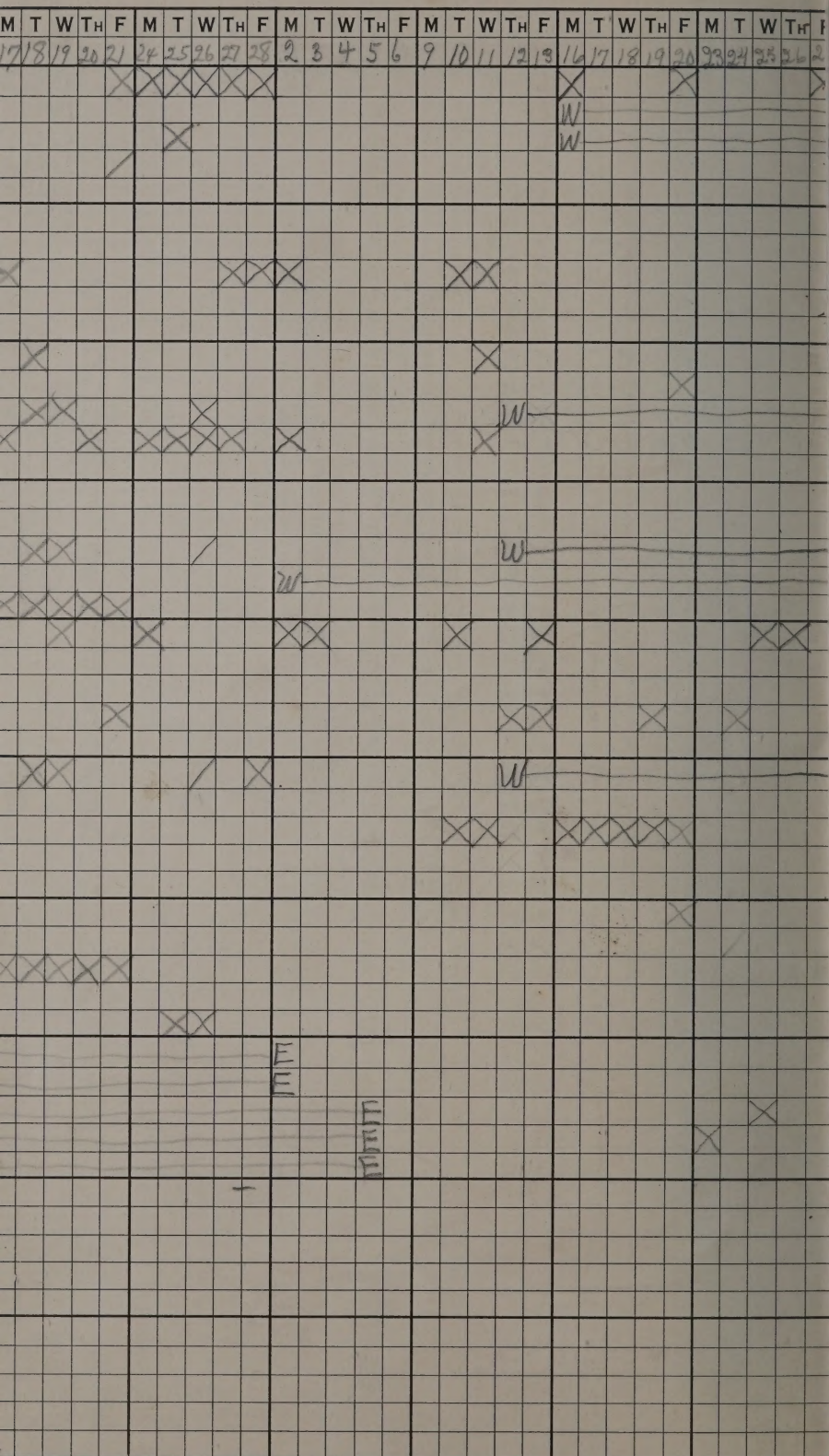
44																										
45																										
46																										
47																										
48																										
49																										
50																										

945838¾ 108¾

1 mo 1 wk 3 days

Attendance from Feb 17 to March 27,



Total

Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art	Seatwork	Phonics
1	30	21	9			C		C	A					C										C	C	
2	20	20	0			moved																				
3	20	19	1			moved																				
4	30	29½	½			C		C	C					D										C	C	
5	30	30			D	D		C	B					C										C	C	
6	30	30			D	C		C	A					C												
7	30	30			D	C		B	C					C												
8	30	24	6		C	A		B	B					B										C		
9	30	30			D	D		D	F			D		D										C		
10	30	30			B	A		C	B+			C		C										C		
11	30	28	2		D	B		C	B			C		D										C		
12	30	29	1		C+	B		B	A			C		C										C		
13	18	15	3			moved																				
14	30	22	8		F	D		C	B+			D		F		F								D		
15	30	30			B	B		A	A			C		A		C								B		
16	30	30			C	C		C	A			D		B		C								C		
17	30	30			C	D		C	C			D		F		D								D		
18	18	15½	2½			moved																				
19	10	10				moved																				
20	30	25	5		D	B		B	C+			C		D		D								B		
21	30	22	8		B-	C		C	C			D		B		D								C		
22	30	30			C	C		B	A			C		C		D								B		
23	30	30			C	B		A	A			B		C		D								C		
24	30	25	5		B	A		B	A			B		B		C								C		
25	30	30	0		D	D		B	A			F		D		F								C		
26	18	14½	3½			moved																				
27	30	30	0		B	B		A	A		C	C		B		C								B		
28	30	23	7		C	B		A	A		C	B		B		C								A		
29	30	30	0		C	C		A	B+		C	C		A		C								A		
30	30	30	0		B	A		A	A		C	B		B		B								B		
31	30	29	1		C	B		A	A		C	C		B		C								B		
32	30	30	0		B	B		A	B		C			B	D									A		
33	30	25	5		C	B		A	A		D			B	C									A		
34	30	30			D	C		A	C		D			B	D									A		
35	30	28	2		D	B		A	A		C	C		D	C									C		
36	20	20	0		B	B		A	A		D	B		B		C								C		
37	20	20	0		C	B		C	A		D	C		A	D									C		
38	17	16	1		C	C		B	B		D	C		C		C								C		
39	17	16	1		C	C		C	B		D	C		B		C								B		
40	17	17	0		C	C		B	C			C		B		C								C		
41																										
42																										
43																										
44																										
45																										
46																										
47																										
48																										
49																										
50																										
16	465	423	70																							

Attendance from March 30 to April 29, 36.

M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
30	31	1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29							

Total

Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & Writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art	Sentence	Phonics
1	23	17	6			C		C	B					C+									B+	C	C	
2																										
3																										
4	23					C		C	C					C									B+	C	C	
5	23				D	C		C	C					C									B	C	C	
6	23				D	C		C	A					C-									B+	C	B	
7	23				D	D+		C	C					C									B			
8	23	19	4		C	A		B	B					A									B+			
9	23				E	D		D	D			D		E		E							A			
10	23				B	B		C	B			C		D		D							A			
11	23	22	1		D	C		C	B			C		D		D							B			
12	23				C	C		B	B			C		C		D							B+			
13																										
14	23	19	4		D	D		C	B		D	D		D		D							B+			
15	23				B	B		A	A		C	C		A		C							B			
16	23				C	B		C	C		D	C		B		C							A			
17	23				D	C		C	C		D	D		F		D							B+			
18																										
19																										
20	23				C	B		B	C		C	C		D		C							B			
21	23	16	7		C	C		C	C		C	C		C		D							A			
22	23				C	C		B	A		C	C		C		C							B+			
23	23	21	2		B	C		A	A		C	C		B		C							B			
24	23	21	2		B	A		B	A		B	C		A		C							A			
25	23	21	2		D	D		B	B		D	D		C		D							A			
26																										
27	23				B	B		A	A		C	C		A		C							A			
28	23				B	B		A	A		B	C		B		C							B+			
29	23				B	C		A	B		C	C		A		C							A			
30	23				B	A		A	A		C	C		B		C							B+			
31	23	21	2		C	B		A	A		C	C		B		C							B			
32	23	0			B	B		A	A		C			B		C							A			
33	23	10	13		C	B		A	A		D			B		C							A			
34	23				D	C		A	D		C			B		C							A			
35	23	21	2		D	B		A	A		A			D		C							A			
36	23	17	6		C	B		A	A		C	B		C		D							A			
37	23	14	9		C	C		C	C		C	C		A		D							B+			
38	23	22	1		B	B		B	B		C	C		C	D								C			
39	23	20	3		B	C		C	C		B	C		C		C							C			
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Attendance from _____ to _____

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Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art			
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Summary of Attendance and Scholarship

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Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art			
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Attendance from _____ to _____

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Summary of Attendance and Scholarship

	Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art			
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Final Summary of Attendance and Scholarship

Days Enrolled	Days Present	Days Absent	Times Tardy	Language Arts	Reading	Oral & writ. Exp.	Writing	Spelling	Social Studies	History	Geography	Civics	Mathematics	Elem. Science	Health	Physical Educ.	Practical Arts	Home Econ.	Agriculture	Indust. Arts	Fine Arts	Music	Art				Course Next Term

Daily Class Program

(Office Copy)

TIME FROM	TIME TO	LENGTH OF PERIOD	CLASS	SUBJECTS - RECITE OR STUDY: MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TEACHER	ROOM	TIME PER SUBJECT IN MINUTES WEEKLY: SCHEDULE REQUIRED
8:30	8:45	15 min	1-2	Music	Health	Free Period	Health	Music	Mrs. George	1-2	75
8:45	9:05	20 "	1-2			Writing			"	"	1 00
9:05	9:25	20 "	1			Reading			"	"	1 00
9:25	9:45	20 "	2			Reading			"	"	1 00
* 9:45	10:00	15 "	1-2			Lang Arts	(Miss Parkinson)		"	"	75
											4 50
				INTERMISSION							
10:15	10:30	15 min	1			Reading			"	"	75
10:30	10:45	15 min	2			Reading			"	"	75
10:45	11:05	20 min	2			Reading			"	"	1 00
11:05	11:30	25 min	2	Numbers	Numbers	Music (Mrs. Curtiss)	Numbers	Numbers	"	"	1 25
											3 75
				LUNCH HOUR							
12:30	12:55	25 min	1	Reading	Reading	R. Band	Reading	Reading	"	"	1 25
12:55	1:10	15 min	2			Reading			"	"	75
1:10	1:25	15 min	2			Reading			"	"	75
1:25	1:40	15 min	1-2	Games, Physical Ed. or Art					"	"	75
1:40	2:00	20 min	1-2	Language Arts							1 00
											4 50
				INTERMISSION							
2:15	2:35	20 min	1	Reading Activities					"	"	1 00
2:35	2:55	20 min	2	Language Arts					"	"	1 00
2:55	3:10	15 min	1-2	Phonics or Word Study					"	"	75
3:10	3:25	15 min	1-2	Free Period					"	"	75
3:25	3:30	5 min	1-2	Preparation for Dismissal					"	"	25
											3 75
				3:30 ⟷ DISMISSAL							

* I teach writing in Miss Parkinson's room - (9:45 - 10:00) — Mabel George.

Miscellaneous Data on Pupil

BIRTH DATE MO. DAY YR.	NAME OF PARENT OR GUARDIAN	ADDRESS	CORPORATION IN WHICH PUPIL HAS LEGAL RESIDENCE	DATE ENROLLED	WITHDRAWAL
May 21, 29	Ervin Bradley.	Parr, Ind	Blackford.	Sept 6	
Dec 11, 27	Leonard Ketchum	" "	"	"	Mar 16
Aug 5, 29	" "	" "	"	"	Mar 16,
Oct 26, 30	Paul Liersch.	" "	"	"	
Aug 20, 28	James Britt.	" "	"	"	
Nov 4, 28	Richard Streitmatter	" "	"	"	
Jan 19, 26	Lloyd Johnson	" "	"	"	
June 6, 27	Mrs. Ila Bradley	" "	"	"	
Feb 9, 26	Ervin Bradley	" "	"	"	
June 4, 26	James Pierson	" "	"	"	
Oct 25, 25	Mrs. Ila Bradley	" "	"	"	
June 4, 26	Leo Schultz	" "	"	"	
Aug 3, 25	David Yeoman	" "	"	"	Mar 12,
Dec 29, 22	Mrs. Ila Bradley	" "	"	"	
July 16, 26	Mrs. Francis Ritter	" "	"	"	
Jan 12, 25	Paul Liersch	" "	"	"	
Oct 21, 24	Ervin Bradley	" "	"	"	
July 9, 24	David Yeoman	" "	"	"	Mar 12
Mar 30, 25	Fletcher Ramey.	" "	"	"	Mar 2,
Nov 2, 24	Lloyd Johnson	" "	"	"	
Feb 24, 24	Leo Schultz	" "	"	"	
Apr 23, 24	Mrs. Francis Ritter	" "	"	"	
Nov 4, 25	Florence Evers	" "	"	"	
July 22, 24	Everett McCleary	" "	"	"	
Jan 13, 22	Ervin Bradley	" "	"	"	
Apr 10, 25	David Yeoman	" "	"	"	Mar 12,
Nov 19, 20	Ervin Bradley	" "	"	"	
Feb 21, 20	Mrs. Ila Bradley	" "	"	"	
Oct 15, 24	Bluford Torbet	" "	"	"	
Nov 16, 24	James Britt.	" "	"	"	
Nov 24, 23	Florence Evers	" "	"	"	
Oct 14, 23	W. F. Hays	Rensselaer "	"	"	
Feb 27, 22	Raymond Graham	Parr, "	"	"	
Apr 29, 21	Everett McCleary	" "	"	"	
Mar 21, 19	Ervin Bradley	" "	"	"	
June 2, 24	Albert Kerns	" "	"	"	
April 17, 26	" Kerns	" "	"	"	
Aug 4 23	Andrew Hurley	" "	"	"	
Jan 19, 25	Andrew Hurley	" "	"	"	
June 19, 26	Andrew Hurley	" "	"	"	

REGISTER OF VISITORS

DATE	NAME OF VISITOR	DATE	NAME OF VISITOR
Sept 31	Mr. Huntington.		
Feb 12	Ometta Yeoman.		
Mar 11	Mrs Ramsey.		
Mar 12	Mary Hurley.		
Mar 13.	Mr. Huntington		
Mar 13	Mrs. Huntington		
Mar 13	James Lerych.		
Mar 13	Sylvia Bradley.		
Apr 2	Ruth Tarbet		
Apr 13	Mrs. Ula Bradley.		

Daily Class Program

(Teacher's Copy)

TIME		LENGTH OF PERIOD	CLASS	SUBJECTS - RECITE OR STUDY					TEACHER	ROOM	TIME PER SUBJECT IN MINUTES WEEKLY	
FROM	TO			MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY			SCHEDULE	REQUIRED
INTERMISSION												
LUNCH HOUR												
INTERMISSION												
DISMISSAL												

Daily Class Program

(Office Copy)

TIME		LENGTH OF PERIOD	CLASS	SUBJECTS - RECITE OR STUDY					TEACHER	ROOM	TIME PER SUBJECT IN MINUTES WEEKLY	
FROM	TO			MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY			SCHEDULE	REQUIRED
INTERMISSION												
LUNCH HOUR												
INTERMISSION												
DISMISSAL												

(Duplicate for teacher to retain in Register.)

TEACHER'S PERIODIC REPORT ON ATTENDANCE

Corporation ..... School ..... Grades.....

Attendance from ..... to .....

No. days of school ..... Principal .....

This report is to be made by monthly or six weeks periods as directed by the Superintendent.

	Boys	Girls	Total
1. Number of pupils on roll at end of last attendance period			
2. New pupils received during this attendance period:			
Original entries			
Transfers received from within the corporation			
Transfers received from other corporations in Indiana			
Transfers received from other states			
Reentries			
3. Total number of new pupils received during period			
4. Withdrawals:			
Permanent withdrawals			
Temporary withdrawals			
Transferred to another school in the corporation			
Transferred to another corporation in Indiana			
Transferred out of state			
5. Total number of withdrawals			
6. Pupils on roll at end of period (1 + 3 − 5)			
7. Total days enrolled			
8. Total days attendance			
9. Total days absence			
10. Total number tardies			
11. Average daily attendance (total days attended ÷ number of days of school)			
12. Per cent of attendance			

(Duplicate for teacher to retain in Register.)

TEACHER'S PERIODIC REPORT ON ATTENDANCE

Corporation ..... School ..... Grades.....

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12. Per cent of attendance			

NEW PUPILS RECEIVED DURING PERIOD

Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

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Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

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Corporation ..... School ..... Grades.....

Attendance from ..... to .....

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WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

NEW PUPILS RECEIVED DURING PERIOD

Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Absent Days	Cause of Absence	Remarks

(Duplicate for teacher to retain in Register.)

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Attendance from ..... to .....

No. days of school ..... Principal .....

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Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

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Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

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WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

NEW PUPILS RECEIVED DURING PERIOD

Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

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	Boys	Girls	Total
1. Number of pupils on roll at end of last attendance period			
2. New pupils received during this attendance period:			
Original entries			
Transfers received from within the corporation			
Transfers received from other corporations in Indiana			
Transfers received from other states			
Reentries			
3. Total number of new pupils received during period			
4. Withdrawals:			
Permanent withdrawals			
Temporary withdrawals			
Transferred to another school in the corporation			
Transferred to another corporation in Indiana			
Transferred out of state			
5. Total number of withdrawals			
6. Pupils on roll at end of period (1 + 3 − 5)			
7. Total days enrolled			
8. Total days attendance			
9. Total days absence			
10. Total number tardies			
11. Average daily attendance (total days attended ÷ number of days of school)			
12. Per cent of attendance			

(Duplicate for teacher to retain in Register.)

TEACHER'S PERIODIC REPORT ON ATTENDANCE

Corporation ..... School ..... Grades.....

Attendance from ..... to .....

No. days of school ..... Teacher .....

This report is to be made by monthly or six weeks periods as directed by the Superintendent.

	Boys	Girls	Total
1. Number of pupils on roll at end of last attendance period			
2. New pupils received during this attendance period:			
Original entries			
Transfers received from within the corporation			
Transfers received from other corporations in Indiana			
Transfers received from other states			
Reentries			
3. Total number of new pupils received during period			
4. Withdrawals:			
Permanent withdrawals			
Temporary withdrawals			
Transferred to another school in the corporation			
Transferred to another corporation in Indiana			
Transferred out of state			
5. Total number of withdrawals			
6. Pupils on roll at end of period (1 + 3 − 5)			
7. Total days enrolled			
8. Total days attendance			
9. Total days absence			
10. Total number tardies			
11. Average daily attendance (total days attended ÷ number of days of school)			
12. Per cent of attendance			

NEW PUPILS RECEIVED DURING PERIOD

Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

NEW PUPILS RECEIVED DURING PERIOD

Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Absent Days	Cause of Absence	Remarks

TEACHER'S PERIODIC REPORT ON ATTENDANCE

Corporation ..... School ..... Grades.....

Attendance from ..... to .....

No. days of school ..... Teacher .....

This report is to be made by monthly or six weeks periods as directed by the Superintendent.

	Boys	Girls	Total
1. Number of pupils on roll at end of last attendance period			
2. New pupils received during this attendance period:			
Original entries			
Transfers received from within the corporation			
Transfers received from other corporations in Indiana			
Transfers received from other states			
Reentries			
3. Total number of new pupils received during period			
4. Withdrawals:			
Permanent withdrawals			
Temporary withdrawals			
Transferred to another school in the corporation			
Transferred to another corporation in Indiana			
Transferred out of state			
5. Total number of withdrawals			
6. Pupils on roll at end of period (1 + 3 − 5)			
7. Total days enrolled			
8. Total days attendance			
9. Total days absence			
10. Total number tardies			
11. Average daily attendance (total days attended ÷ number of days of school)			
12. Per cent of attendance			

(Duplicate for teacher to retain in Register.)

TEACHER'S PERIODIC REPORT ON ATTENDANCE

Corporation ..... School ..... Grades.....

Attendance from ..... to .....

No. days of school ..... Teacher .....

This report is to be made by monthly or six weeks periods as directed by the Superintendent.

	Boys	Girls	Total
1. Number of pupils on roll at end of last attendance period			
2. New pupils received during this attendance period:			
Original entries			
Transfers received from within the corporation			
Transfers received from other corporations in Indiana			
Transfers received from other states			
Reentries			
3. Total number of new pupils received during period			
4. Withdrawals:			
Permanent withdrawals			
Temporary withdrawals			
Transferred to another school in the corporation			
Transferred to another corporation in Indiana			
Transferred out of state			
5. Total number of withdrawals			
6. Pupils on roll at end of period (1 + 3 − 5)			
7. Total days enrolled			
8. Total days attendance			
9. Total days absence			
10. Total number tardies			
11. Average daily attendance (total days attended ÷ number of days of school)			
12. Per cent of attendance			

NEW PUPILS RECEIVED DURING PERIOD

Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

NEW PUPILS RECEIVED DURING PERIOD

Pupil	Source	Parent or Guardian	Resident of Corporation	Date

WITHDRAWALS DURING PERIOD

Pupil	Cause of Withdrawal	Parent or Guardian	Date

ILLEGAL ABSENCES

Pupil	Days Absent	Cause of Absence	Remarks

(Duplicate for teacher to retain in Register.)

TEACHER'S FINAL REPORT ON ATTENDANCE

Corporation Barkley Twp. School Blackford Grades 1-8

Attendance from Sept 6, '35 to April 29, '36 No. days of school 160

	Boys	Girls	Total
1. Number enrolled during year by:			
Original entries	19	16	35
Received by transfer from within corporation			
Received by transfer from other corporations in Indiana			
Received by transfer from other states			
2. Total enrollment			
3. Withdrawals:			
Permanent withdrawals	5	1	6
Transfers to other schools in corporation			
Transfers to other corporations in Indiana			
Transfers out of state			
4. Total withdrawals	5	1	6
5. Number of pupils on roll at end of year (equals total enrollment less withdrawals)	16	18	34
6. Total days enrolled			5582
7. Total days attendance			5256
8. Total days absence			326
9. Total number tardies			2
10. Average daily attendance			32.85
11. Per cent of attendance			94.16
12. Number pupils transported			34

ENROLLMENT BY GRADES

Count all pupils enrolled during the school year, excluding duplicate enrollments

Grade	K	1	2	3	4	5	6	7	8	Total	9	10	11	12	Total	
Boys		3	2	2	3	3	5	1	2							
Girls		1			4	1	5	5	3							
Total		4	2	2	7	4	10	6	5							

No. colored pupils enrolled; grades 1-8, boys _____, girls _____, total _____. Grades 9-12, boys _____, girls _____, total _____.

I hereby certify that the above is a true and correct report.

Signed Gladys Maher.
Teacher

(Duplicate for teacher to retain in Register.)

Teacher's Report of the Aggregate Attendance, October 31

(Send this report to the Superintendent of Schools)

This report is the basis for apportioning state school funds. See directions on page 6.

School Blackford Corporation Barkley County Jasper

Grades reported on 1-8 Date Oct 31, 1935.

Total number of pupils enrolled in grades 1 to 8 35

Aggregate attendance grades 1 to 8 1358

Total number of pupils enrolled in grades 9 to 12 _____

Aggregate attendance, grades 9 to 12 _____

Number of days school was in session 40

I hereby certify that the above is a true and correct report.

Signed Gladys Maher.
Teacher

(Duplicate for teacher to retain in Register.)

Teacher's Report of the Aggregate Attendance, March 31

(Send this report to the Superintendent of Schools)

This report is the basis for apportioning state school funds. See directions on page 6.

School Blackford Corporation Barkley County Jasper

Grades reported on 1-8 Date March 31, 1936

Total number of pupils enrolled in grades 1 to 8 34

Aggregate attendance grades 1 to 8 5620

Total number of pupils enrolled in grades 9 to 12 _____

Aggregate attendance, grades 9 to 12 _____

Number of days school was in session 138

I hereby certify that the above is a true and correct report.

Signed Gladys Maher.
Teacher

Form 7
(Duplicate for teacher to retain in Register.)

Due the last day of School

Teacher's Final Report of Aggregate Attendance of Pupils

of

Blackford School Barkley Township Indiana
Name or number — Name of city, town or township

For period from Sept 6, '35 to April 29, '36.

Each teacher or clerk charged with keeping the necessary records of attendance of the pupils in grades 1-12 inclusive, in the several schools of the State of Indiana must file with the local principal or superintendent, a correct report of the attendance of each pupil according to the rules and regulations adopted by the State Board of Education, to be used as a basis for the apportionment of the common school fund as provided in Chapter 238 of the Acts of the 1933 Session of the General Assembly. (All reports of a school filed with the principal must be forwarded to the superintendent or trustee of that school corporation.)

State Superintendent of Public Instruction.

1	2	3	4	5 DATE OF BIRTH			NUMBER OF DAYS PRESENT	
NO.	NAME OF PUPIL	CORPORATION IN WHICH PUPIL HAS LEGAL RESIDENCE	GRADE	MONTH	DAY	YEAR	6 IF LEGAL RESIDENCE IS INSIDE LOCAL CORPORATION	7 IF LEGAL RESIDENCE IS OUTSIDE LOCAL CORPORATION (TRANSFERRED PUPILS)
1	Dorothy Bradley	Blackford	1	May	21,	'29	136	
2	Emzie Ketchum	"	1	Dec.	11,	'27	119	
3	Leidis Ketchum	"	1	Aug	5,	29	118	
4	Max Liersch.	"	1	Oct	26,	30	155½	
5	Bobby Britt.	"	2	Aug	20,	28	160	
6.	Keith Streitmatter	"	2	Nov	4,	28	159	
7.	Eugene Johnson	"	3	Jan	19,	26	155	
8.	Oscar Bradley	"	3	June	6,	27	142	
9.	Luther Bradley	"	4	Feb	8,	26	160	
10.	Emma MacPierson	"	4	June	4,	26	158	
11	Verlie Bradley	"	4	Oct.	25,	25	156	
12	Charlene Schultz	"	4	June	4,	26	156½	
13	Grant Yeoman	"	4	Aug	3,	25	107	
14	Ruth Hurley	"	4	June	19,	26	37	
15	Damon Kerns	"	4	April	17,	26	34	
16	Lonnie Bradley	"	5	Dec	29,	'22	144	
17	Ruth Ritter	"	5	July	16,	26	160	
18	Victor Liersch	"	5	Jan	12,	25	160	
19	Harold Bradley	"	5	Oct	21,	24	160	
20	Reba Yeoman	"	6	July	9,	24	108½	
21	Billy Kamney	"	6	Mar	30,	25	117	
22	Donald Johnson	"	6	Nov	2,	24	151¼	
23	Wilbur Schultz	"	6	Feb	24,	24	133¾	
24	Louise Ritter	"	6	Apr	23,	24	160	
25	Marjorie Evers.	"	6	Nov	4,	25	158	
26	Maxine Kerns.	"	6	June	22,	24	37	

Final Report of the Aggregate Attendance

(Continued)

1 NO.	2 NAME OF PUPIL	3 CORPORATION IN WHICH PUPIL HAS LEGAL RESIDENCE	4 GRADE	5 DATE OF BIRTH MONTH	DAY	YEAR	NUMBER OF DAYS PRESENT 6 IF LEGAL RESIDENCE IS INSIDE LOCAL CORPORATION	7 IF LEGAL RESIDENCE IS OUTSIDE LOCAL CORPORATION (TRANSFERRED PUPILS)
27	Dana Hurley	"	6	Jan.	19	25	36	
28	Orval McCleary	"	6	July	22	24	143	
29	Henry Bradley	"	6	Jan.	13	22	151	
30	William Yeoman	"	7	Apr.	10	25	102	
31	Zola Bradley	"	7	Nov.	19,	20	155	
32	Gladys Bradley	"	7	Feb.	21	20	153	
33	Lola Mae Torbet	"	7	Oct.	15	24	160	
34	Doris Britt.	"	7	Nov.	16	24	160	
35	Mabel Evers.	"	7	Nov.	24	23	155	
36	Margaret Hayes	"	8	Oct.	14	23	159	
37	Ruby Graham.	"	8	Feb.	27	22	118	
38	Lois McCleary	"	8	Apr.	29	21	160	
39	Whiten Bradley	"	8	Mar.	21	19	132 3/4	
40	Frank Hurley	"	8	Aug	4	23	38	

8. Number of pupils reported on 40
(From Column No. 7 Above.)

9. Number of Days School was in Operation 160

10. Date Report was made May 4, 1936

11. Total Days Attendance of Pupils Whose Residence is Inside Local Corporations. Days 5256
(From Column No. 6 Above.)

12. Total Days Attendance of Pupils Whose Residence is Outside Local Corporations. (Transferred Pupils). Days _____
(From Column No. 7 Above.)

The Undersigned Say the Above Is a True and Correct Report

Signed _____
Principal, Trustee or Superintendent

Signed Gladys Maher.
Teacher or Record Clerk